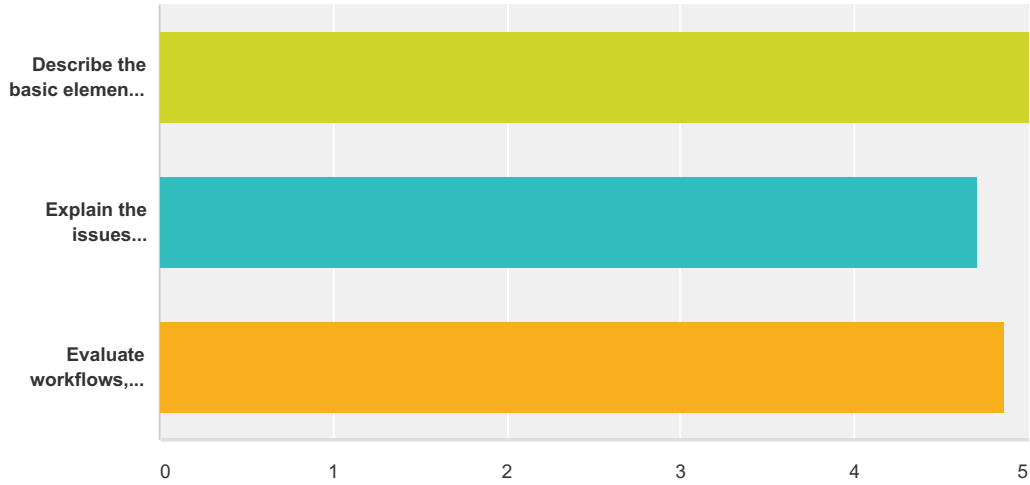


Q1 Assess the workshop from the standpoint of what you gained from the experience:How well did the workshop meet the following stated objectives?

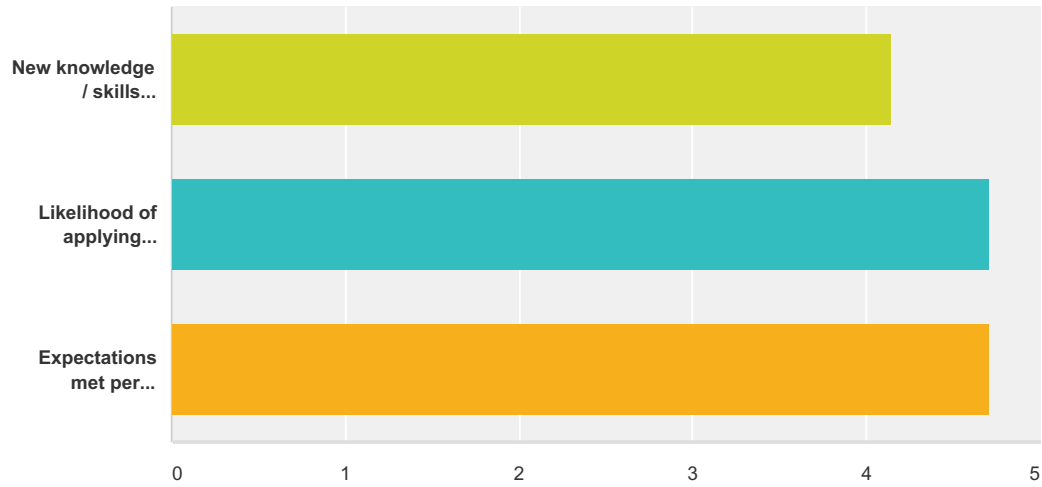
Answered: 7 Skipped: 0



	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
Describe the basic elements of an electronic records program, including policy, authenticity, storage requirements, advocacy, and management strategies	0.00% 0	0.00% 0	0.00% 0	0.00% 0	100.00% 7	7	5.00
Explain the issues surrounding creating policies governing the management of electronic records in your organization	0.00% 0	0.00% 0	0.00% 0	28.57% 2	71.43% 5	7	4.71
Evaluate workflows, systems, storage, and tools for managing electronic records appropriate for your organization	0.00% 0	0.00% 0	0.00% 0	14.29% 1	85.71% 6	7	4.86

Q2 How would you rate the:

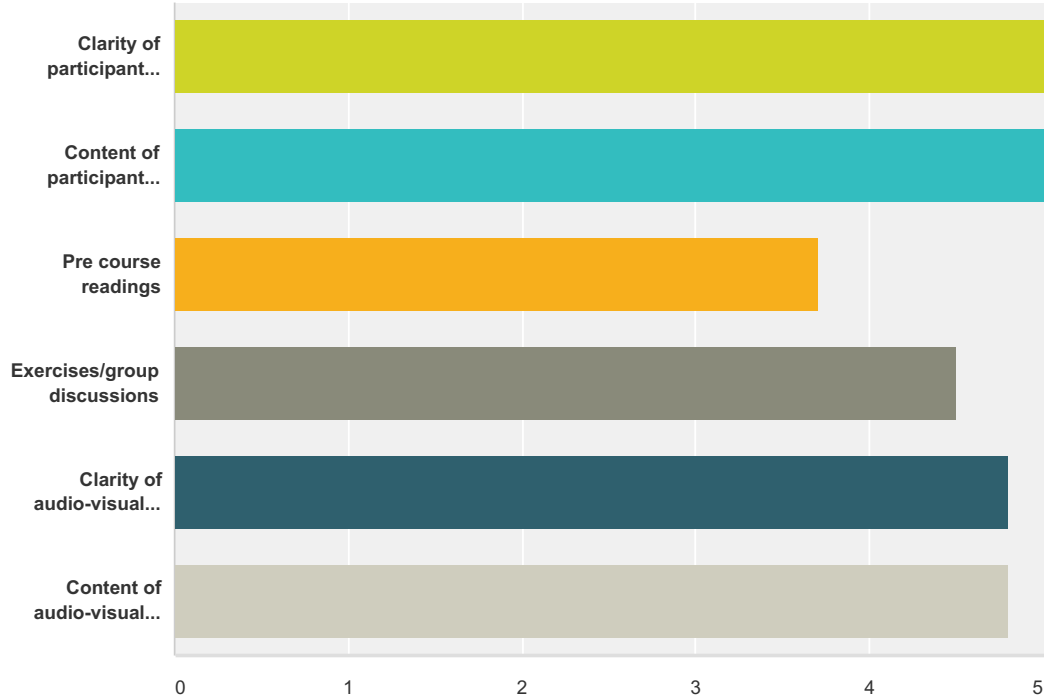
Answered: 7 Skipped: 0



	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
New knowledge / skills acquired	0.00% 0	0.00% 0	0.00% 0	85.71% 6	14.29% 1	7	4.14
Likelihood of applying concepts to your work	0.00% 0	0.00% 0	0.00% 0	28.57% 2	71.43% 5	7	4.71
Expectations met per advertising	0.00% 0	0.00% 0	0.00% 0	28.57% 2	71.43% 5	7	4.71

Q3 Rate the methods and materials relative to their value in accomplishing the workshop:

Answered: 7 Skipped: 0



	Poor	Fair	Average	Good	Excellent	N/A	Total	Weighted Average
Clarity of participant handouts	0.00% 0	0.00% 0	0.00% 0	0.00% 0	100.00% 7	0.00% 0	7	5.00
Content of participant handouts	0.00% 0	0.00% 0	0.00% 0	0.00% 0	85.71% 6	14.29% 1	7	5.00
Pre course readings	0.00% 0	0.00% 0	57.14% 4	14.29% 1	28.57% 2	0.00% 0	7	3.71
Exercises/group discussions	0.00% 0	0.00% 0	0.00% 0	14.29% 1	14.29% 1	71.43% 5	7	4.50
Clarity of audio-visual aids	0.00% 0	0.00% 0	0.00% 0	14.29% 1	57.14% 4	28.57% 2	7	4.80
Content of audio-visual aids	0.00% 0	0.00% 0	0.00% 0	14.29% 1	57.14% 4	28.57% 2	7	4.80

Q4 What aspect of the workshop methods/materials was most valuable to you? Why?

Answered: 7 Skipped: 0

#	Responses	Date
1	Practical software and tool suggestions.	11/23/2016 9:24 AM
2	The discussion of management strategies.	11/23/2016 9:20 AM
3	Learning about software and hardware that will help accomplish my institution's goals.	10/26/2016 10:57 AM
4	The course was well-paced and useful.	10/25/2016 12:45 PM
5	Discussions among other students and instructor, because it's hard for me to absorb information by silently listening to lectures and watching Powerpoint slides.	10/25/2016 9:57 AM
6	Instructor had very good examples to illustrate more complex ideas which helped me to understand and figure out how to apply	10/24/2016 1:31 PM
7	Instructor clarity of content and requests from instructor of feedback from registrants.	10/24/2016 10:25 AM

**Q5 What aspect of the workshop
methods/materials would you change?
Why?**

Answered: 7 Skipped: 0

#	Responses	Date
1	More definitions, jargon, acronyms used to freely.	11/23/2016 9:24 AM
2	Maybe more interactive? I don't know I paid attention just fine.	11/23/2016 9:20 AM
3	More information on sources for individual training.	10/26/2016 10:57 AM
4	I'm not sure I would have changed anything, although I did feel there were things on the examination that were not necessarily highlighted during the workshop. I did appreciate the time we spent on discussion with the group.	10/25/2016 12:45 PM
5	It would have been IMMENSELY valuable to learn more about the actual workflows and software stacks currently in use by practicing institutions.	10/25/2016 9:57 AM
6	The participant letter stated a laptop was necessary to fully participate in the class, which was not the case.	10/24/2016 1:31 PM
7	N/A	10/24/2016 10:25 AM

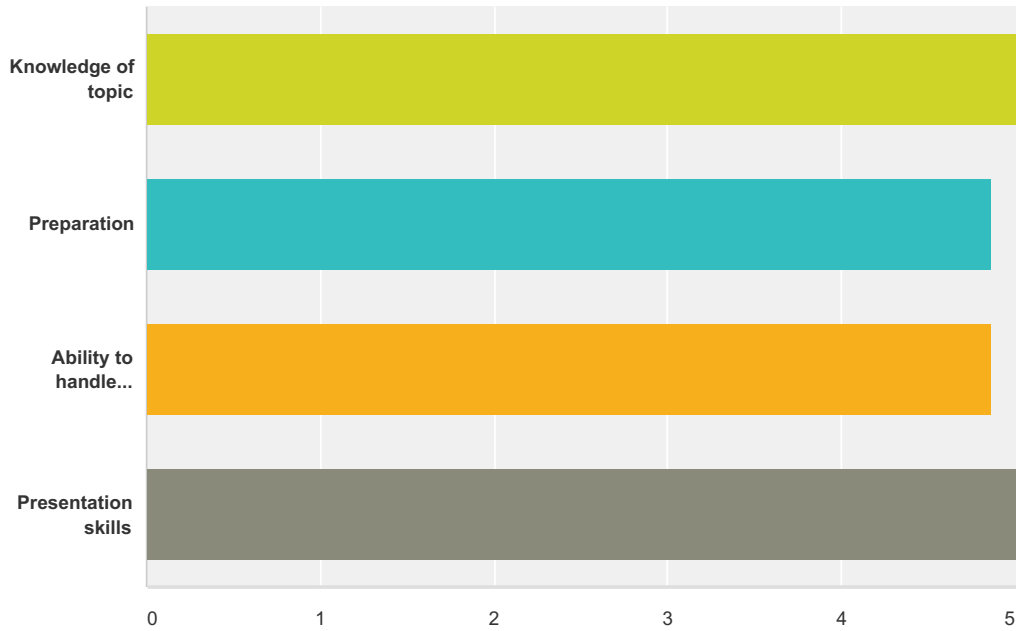
Q6 Name of Instructor

Answered: 7 Skipped: 0

#	Responses	Date
1	Seth Shaw	11/23/2016 9:27 AM
2	Seth Shaw	11/23/2016 9:21 AM
3	Seth Shaw	10/26/2016 10:58 AM
4	Seth Shaw	10/25/2016 12:46 PM
5	Seth Shaw	10/25/2016 10:06 AM
6	Seth Shaw	10/24/2016 1:31 PM
7	Seth Shaw	10/24/2016 10:25 AM

Q7 How would you rate the individual instructor?

Answered: 7 Skipped: 0



	Poor	Fair	Average	Good	Outstanding	N/A	Total	Weighted Average
Knowledge of topic	0.00% 0	0.00% 0	0.00% 0	0.00% 0	100.00% 7	0.00% 0	7	5.00
Preparation	0.00% 0	0.00% 0	0.00% 0	14.29% 1	85.71% 6	0.00% 0	7	4.86
Ability to handle questions	0.00% 0	0.00% 0	0.00% 0	14.29% 1	85.71% 6	0.00% 0	7	4.86
Presentation skills	0.00% 0	0.00% 0	0.00% 0	0.00% 0	100.00% 7	0.00% 0	7	5.00

Q8 Additional Comments for Instructor:

Answered: 4 Skipped: 3

#	Responses	Date
1	He was very helpful, entertaining and informative.	11/23/2016 9:21 AM
2	Great presentation skills, it kept my attention for the entire time. Maybe explain the meaning of some jargin that participants may not be familiar with.	10/26/2016 10:58 AM
3	Great presenter. Kept to the schedule, didn't feel rushed or plodding. Seth did a great job.	10/25/2016 12:46 PM
4	Seth, I appreciated the humor and informality you used. Thank you for making the subject approachable. My only suggestion is to try to incorporate one or two practical case studies of actual digital archives, describing the stacks they use and their implementation process, offering thoughts on alternative options they could have considered instead. Thanks again.	10/25/2016 10:06 AM

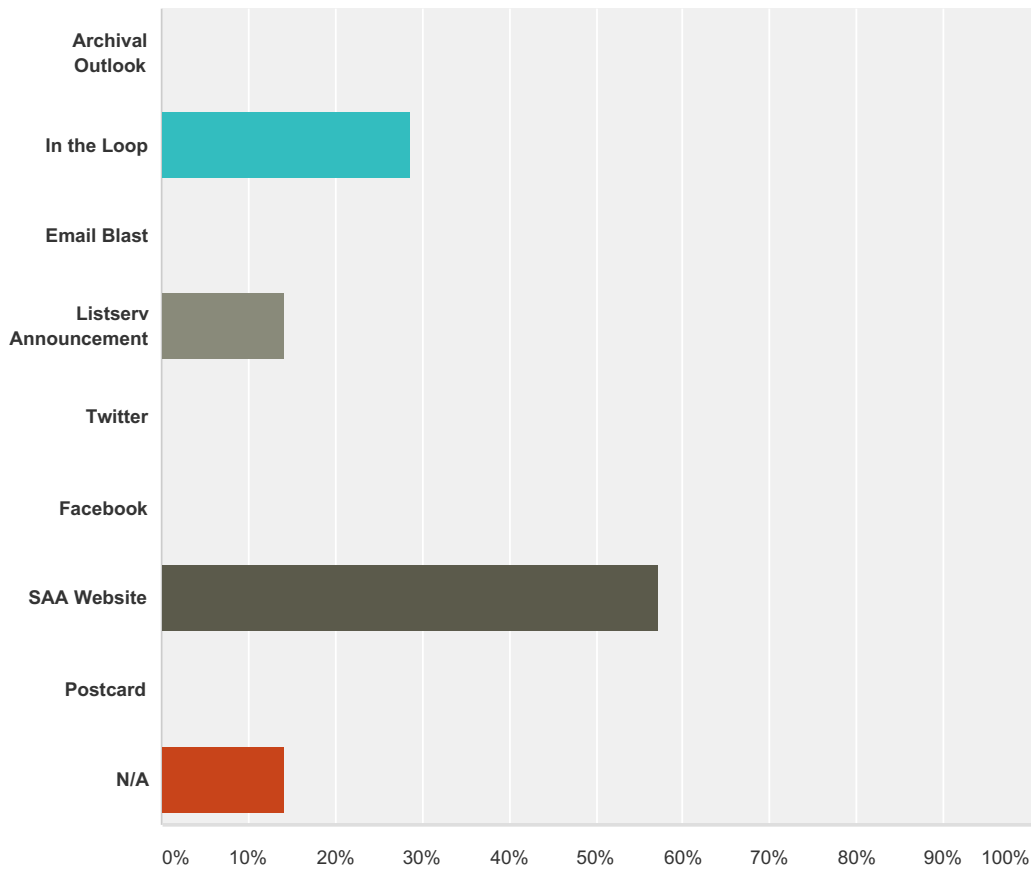
Q9 What other workshop topics do you need for your continuing education and where would you like to see them held? (List city and state please).

Answered: 7 Skipped: 0

#	Responses	Date
1	n/a	11/23/2016 9:27 AM
2	More DAS classes/ workshops in Texas please	11/23/2016 9:22 AM
3	It would be great if any of the DAS workshops were located in MA. I'm sure Boston would receive a strong turnout.	10/26/2016 10:59 AM
4	Rare Books for Archivists--in the Kentucky/Ohio/Indiana region	10/25/2016 12:46 PM
5	I'm not pursuing continuing education, and would prefer for this field not to have been required.	10/25/2016 10:08 AM
6	Email Dallas, Texas	10/24/2016 1:33 PM
7	Metadata Overview Collections Management Systems Electronic Records-the Next Step	10/24/2016 10:28 AM

**Q10 How did find out about this workshop?
Please check all that apply:**

Answered: 7 Skipped: 0

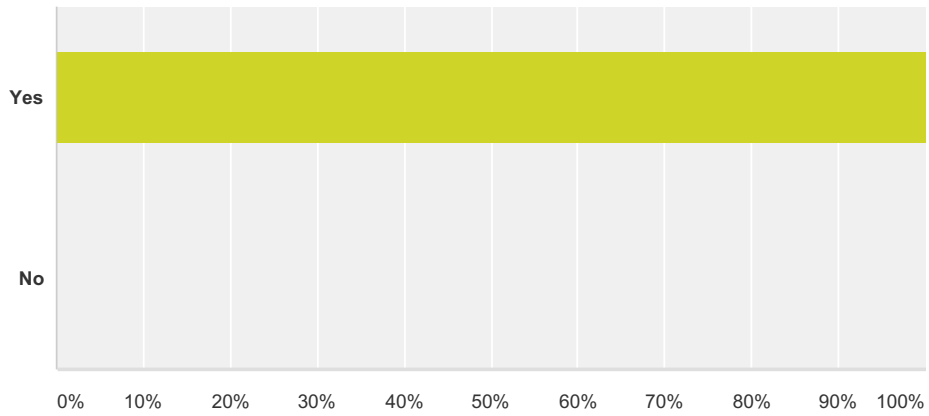


Answer Choices	Responses
Archival Outlook	0.00% 0
In the Loop	28.57% 2
Email Blast	0.00% 0
Listserv Announcement	14.29% 1
Twitter	0.00% 0
Facebook	0.00% 0
SAA Website	57.14% 4
Postcard	0.00% 0
N/A	14.29% 1
Total Respondents: 7	

#	Other (please specify)	Date
1	Colleague	10/25/2016 10:08 AM

Q11 May we use your evaluation and name for testimonials?

Answered: 7 Skipped: 0



Answer Choices	Responses
Yes	100.00% 7
No	0.00% 0
Total	7

#	Name (optional)	Date
1	Clint J	11/23/2016 9:27 AM
2	Clinton Johnson	10/26/2016 10:59 AM
3	Rachel Vagts	10/25/2016 12:46 PM
4	Casey Gibbs	10/25/2016 10:08 AM